

RECEIPT MUST BE ATTACHED TO FULFILL REQUEST

Triumph Lutheran Brethren Church
CHECK REQUEST FORM
(Please Attach Receipt or Invoice)

DATE: _____ CHECK AMOUNT: _____

ISSUE CHECK TO: _____

ADDRESS: _____

MINISTRY/VENDOR/EVENT: _____

DISTRIBUTE BY: MAIL PICK UP IN OFFICE

DISTRIBUTE PERSON OTHER THAN LISTED: _____

PAYMENT REQUESTED BY DATE: _____

SIGNATURE OF PERSON REQUESTING CHECK: _____

TO BE COMPLETED BY OFFICE

| | What Account? | Amount? |
|----------------|---------------|---------|
| Budget Line #1 | | |
| Budget Line #2 | | |
| Budget Line #3 | | |
| Budget Line #4 | | |
| | | |

FUND: DEACON LITTLE LIGHTS WOMEN'S MINISTRY
 GENERAL MISSION SOC. OTHER _____

Treasurer: _____

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